

**St. Mark's Preschool & Kindergarten**  
**3809 E 3<sup>rd</sup> Street, Tucson, AZ 85716, 520-325-1510**

**PARENT CONTACT AND RELEASE AUTHORIZATION FORM**

School Year \_\_\_\_\_ Teachers \_\_\_\_\_

Child's Name \_\_\_\_\_ Nickname \_\_\_\_\_

Address \_\_\_\_\_ Zip \_\_\_\_\_ Phone Number \_\_\_\_\_

Parent/Guardian Name: \_\_\_\_\_ Parent/Guardian Name: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Home Phone: \_\_\_\_\_

Work Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Other Phone: \_\_\_\_\_ Other Phone: \_\_\_\_\_

E-mail Address: \_\_\_\_\_ E-mail Address: \_\_\_\_\_

Signature \_\_\_\_\_ Signature \_\_\_\_\_

**Emergency Contacts: In case of emergency, if parents cannot be reached, the following emergency contacts may be called.**

Name (print) \_\_\_\_\_ Name (print) \_\_\_\_\_

Relationship \_\_\_\_\_ Relationship \_\_\_\_\_

Phone \_\_\_\_\_ Phone \_\_\_\_\_

Signature \_\_\_\_\_ Signature \_\_\_\_\_

**Release Authorization: In addition to parents, legal guardians, and emergency contacts, my child may be released to the following persons:**

Name (print) \_\_\_\_\_ Name (print) \_\_\_\_\_

Relationship \_\_\_\_\_ Relationship \_\_\_\_\_

Phone \_\_\_\_\_ Phone \_\_\_\_\_

Signature \_\_\_\_\_ Signature \_\_\_\_\_

Name (print) \_\_\_\_\_ Name (print) \_\_\_\_\_

Relationship \_\_\_\_\_ Relationship \_\_\_\_\_

Phone \_\_\_\_\_ Phone \_\_\_\_\_

Signature \_\_\_\_\_ Signature \_\_\_\_\_

Name (print) \_\_\_\_\_ Name (print) \_\_\_\_\_

Relationship \_\_\_\_\_ Relationship \_\_\_\_\_

Phone \_\_\_\_\_ Phone \_\_\_\_\_

Signature \_\_\_\_\_ Signature \_\_\_\_\_

**TELEPHONE AUTHORIZATION FOR RELEASE OF A CHILD: Please initial to indicate consent.**

- I give permission for St. Mark's Preschool & Kindergarten staff to accept phone authorizations for the release of my child. \_\_\_\_\_
- I further understand that to authorize the release of my child by phone, I must use my ID code word. \_\_\_\_\_
- I UNDERSTAND THAT THE SCHOOL **CANNOT** MAKE ANY EXCEPTIONS TO THESE STATE MANDATED RELEASE PROCEDURES. \_\_\_\_\_

Signature of Parent or Guardian \_\_\_\_\_ Date \_\_\_\_\_

**Updated:**

Signature of Parent or Guardian \_\_\_\_\_ Date \_\_\_\_\_

Signature of Parent or Guardian \_\_\_\_\_ Date \_\_\_\_\_

Signature of Parent or Guardian \_\_\_\_\_ Date \_\_\_\_\_